

Internal Quality Assurance Cell

Deen Dayal Upadhyay Government Post Graduate College, Sitapur

2019-2020

Order – Dr Jyoti Sah, Associate prof. (History) is placed as Coordinator (IQAC) due to retirement of erstwhile (IQAC) Coordinator Dr. Rajiv Singh on 30-06-2019. Rest of the Committee remains the same. *(As per Order of the Principal)*

Information – *The next meeting of the IQAC Cell is to be held on 5th July, 2019 at 1:00 PM in the Chamber of the Chairperson. Major issues up for discussion relate to Quality Aspects and Educational Development. External Members be informed on phone. (As per Order of the Principal)*

Minutes of the IQAC Meeting held on 5th of July, 2019

Meeting began with the welcome of the members.

With due permission from the Chair- Professor Nalini Shrotiya, the proceedings were initiated by the IQAC Coordinator Dr Jyoti Sah.

- 1- The Action Taken Report regards the meeting held on 9th of February, 2019 was reviewed. The Committee members were informed that-
 - The College Magazine was published.*
 - *Letter with a proposal for up-gradation of the College has been sent to the Govt. and the Directorate.*
- 2- After reviewing various issues the Committee Members took the following decisions unanimously:-
 - Orientation Programme to be conducted for New Students, wherein they are to be informed regards Disciplinary Rules/Regulations/of the College and facilities available.
 - Faculty Members be deployed as Mentors. They will be responsible for clearing the doubts and providing solutions to the problems being faced by the students. They will also be working in the area of Educational up-gradation.

- Work Shop on Psychological aspects to be conducted for the Students.
- Academic Calendar for the Session 2019-20 be prepared & made available to all the Departments.
- All the Departments to ready the syllabus for the Session.

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Deen Dayal Upadhyay Government Post Graduate College, Sitapur

2019-2020

-Order/Information (03-10-2019): Dr Jyoti Sah, Associate prof. (History) is nominated as Chair (IQAC) due to retirement of erstwhile Principal Dr. Nalini Shrotiya.

Information –*The next meeting of the IQAC Cell is to be held on 5th October, 2019 at 1:00 PM in the Chamber of the Chairperson. All the Committee Members are requested to be present. Major issues up for discussion relate to Quality Aspects and Educational Development. External Members be informed on phone. (As per Order of the Principal)*

Minutes of the IQAC Meeting held on 5th of October, 2019

Attendance:

1. Dr Jyoti Sah (Associate Prof. History) -Chair & Coordinator
2. Dr Rajiv Dwivedi (Assistant Prof. Botany) -Member
3. Smt. Priyanka Bharti (Assistant Prof. Economic) -Member
4. Dr Anupma Singh (Assistant Prof. Chemistry) - Member

External Members

- Dr Pranita Singh, Principal, A.N.D.T.College,Sitapur
- Dr Rajiv Singh, retired Associate Prof., D.D.U.GOV.T.P.G.College, Sitapur

Student Representatives

- Shri Mehul Kumar
- Km Akansha Mishra
- Km Priti Singh Tomar

Meeting began with the welcome of the members.

With due permission from the Chair the proceedings were initiated by the IQAC Coordinator Dr Jyoti Sah.

- 1- The Action Taken Report regards the meeting held on July, 2019 was reviewed. The Committee members were informed that:-
 - Orientation Programme was conducted for the New Students, wherein they were informed regards Disciplinary Rules/Regulations of the College and facilities available in the College.
 - Work Shop on Psychological aspects was conducted for the Students.
 - Academic Calendar for the Session 2019-20 was prepared & to be made available to all the concerned Departments.
 - Syllabus prepared by all the Departments.
- 2- After reviewing various issues the Committee Members took the following decisions unanimously:-
 - The IQAC Cell needs to be reorganized.
 - The process for NAAC evaluation to be initiated.
 - Process to be initiated for up-gradation of the College and correspondence to be started for it.
 - Proposal to be forwarded for provision of basic facilities in the newly constructed Arts Faculty Building.
 - Various Activities/ Competitions to be conducted by different Committees be organised by December 2019.
 - Dates be finalised for organising a National level Seminar and the same be communicated to the Directorate. Various Committees for organising the Seminar be framed accordingly.

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2019-2020

Information –The next meeting of the IQAC Cell is to be held on 8th January, 2020 at 1:00 PM in the Chamber of the Chairperson. All the Committee Members are requested to be present. External Members be informed on phone. (As per Order of the Principal)

Minutes of the IQAC Meeting held on 8th of January, 2020

Meeting began with the welcome of the members.

With due permission from the Chair-Person Pro. Rabindra Kumar, the proceedings were initiated by the IQAC Coordinator Dr Jyoti Sah.

- 1- The Action Taken Report regards the meeting held on 5th of October, 2019 was reviewed. The Committee members were informed that-
 - IQAC Cell has been reorganised.
 - Process for NAAC evaluation initiated, wherein IIQA has been submitted.
 - Letter with the Proposal forwarded to the Directorate and the Govt. for up-gradation of the College.
 - Letter with the demand for requisite Budget for provision of basic facilities for the newly constructed Arts Faculty Building has been sent to the directorate.
 - Various competitions were organised under the aegis of the Councils.
 - Dates for the National Level Seminar finalised as 17th & 18th of January, 2020. All the necessary committees have been formed and preparation for the same initiated.
- 2- After reviewing various issues the Committee Members took the following decisions unanimously:-
 - invites be send to all the Guests for the Seminar.
 - CCTV Cameras to be installed in the building of Arts Faculty.

- Department wise Internal Academic Audit to be conducted for Evaluation of Educational Activity & Syllabus.
- To Upgrade the College website.
- As per the directives from NAAC, AQAR & NAAC to be uploaded for the last four years.
- After allotting different criterion, directives be given to Assistant Professors for preparation of documents related to SSR.

Internal Quality Assurance Cell

Deen Dayal Upadhyay Government Post Graduate College, Sitapur

2019-2020

Information –*The next meeting of the IQAC Cell is to be held on 13th March, 2020 at 1:30 PM in the Chamber of the Chairperson. All the Committee Members are requested to be present. External Members be informed on phone. (As per Order of the Principal)*

1. Dr Jyoti Sah (Associate Prof. History) -Coordinator
2. Dr Rajiv Dwivedi (Assistant Prof. Botany) -Member
3. Smt. Priyanka Bharti (Assistant Prof. Economic) -Member
4. Dr Anupma Singh (Assistant Prof. Chemistry) - Member

Minutes of the IQAC Meeting held on 13th of March, 2020

Meeting began with the welcome of the members.

With due permission from the Chair-Professor Rabindra Kumar, the proceedings were initiated by the IQAC Coordinator Dr Jyoti Sah.

- 1- It was directed by the Chairperson to place the ATR with respect to the decisions taken in the meeting dated 08-01-2020 before the Committee members. The Action Taken Report was placed before & the Committee members were informed that-
 - Letters have been sent to the proposed Guests for the National Seminar.
 - Process initiated for installation of CCTV cameras in the Arts Faculty Building.
 - Work initiated for up-gradation of the College Website.
 - As per the directives from NAAC, AQAR & NAAC uploaded for the last four years.
 - Various Educators directed to prepare the documents related to SSR.
- 3- After reviewing various issues the Committee Members took the following decisions unanimously:-
 - ICT facilities to be provided in a room each for Science & Arts Faculty.
 - Admission process to be accomplished Online.
 - Work related to Academic Audit to be completed.
 - Process related to Physical Verification to be completed.
 - Academic Calendar for the Academic Session 2020-21 to be prepared.